

# 11 ANNEXURE

## Annex 1. Auction Credit Application Form

### BIDDER'S INFORMATION

Bidder's Name: CID/Voter Card No:  
Present Address: Permanent Address:  
State: State:  
District: District:  
Village: Village:  
Street/ Gewog: Street/ Gewog:  
Billing Address:  
Contact No.  
Email:  
Bidder's proposed credit amount (Nu):

Passport Size  
Photo

### TERMS AND CONDITIONS

- 1) The credit shall be provided only to the registered bidders based on their written request.
- 2) The credit sales shall only be facilitated starting the month of October.
- 3) Bidder wishing to avail credit facility should have valid trade license and must  
Furnish collateral in any of the following forms;
  - i. **Bank Guarantee:** Bidder shall furnish Bank Guarantee from a recognized bank.
  - ii. **Collateral:** Bidder shall furnish collateral of fixed asset. Subsequently s/he shall sign a letter of undertaking authorizing FCBL to forfeit the collateral in case of default.
  - iii. **Guarantor:** Bidder shall furnish a signed letter of undertaking from a Guarantor who has a reliable source of income and the Guarantor should furnish the collateral of fixed assets or Bank Guarantee.
  - iv. The maximum credit amount, a worthy bidder can avail per season shall be fixed as per the
- 4) Credit approval limit structure of the Credit Manual and in close reference to the clause no. 3 above.
- 5) The bidder will be provided with 150-days (five months) credit period from the closure of auction season to clear the credit.
- 6) The bidder failing to liquidate the credit dues within the credit period shall be liable for 2% compensatory damages (Penalty) per month on the invoice value thereafter.
- 7) In case the bidder continues to be negligent and does not liquidate the credit outstanding amount along with the compensatory damages (Penalty), FCBL management shall resort to a legal recourse in Bhutan to forfeit the collateral.
- 8) No credit shall be provided based on mutual understanding.
- 9) Goods once sold through auction shall be at the risk of the bidders even if the sold lot is within FCBL premises

**Applicant's Declaration:**

I hereby agree to comply with all the above terms and conditions and attest my signature below. I authorize FCBL to take any legal actions in case of failure to repay the complete credit outstanding amount with compensatory damages (Penalty) of 24% per annum within the stipulated time.

Date:

Affix Legal  
Stamp &  
Thumb  
impression  
over

**WITNESS INFORMATION**

Name:

CID/Voter Card No:

Present Address:

Contact No.:

Email:

**Witness Declaration:**

I hereby undertake to stand as a witness of the applicant having understood the above terms and condition and attest by signature as below.

Witness Signature: \_\_\_\_\_

**Note:** The following documents should be attached with the application (mandatory).

1. Copy of the CID or Voter Card of the Applicant and Witness.
2. Any one of the followings;
  - a. Bank Guarantee from a Recognized Bank.
  - b. Original collateral documents.
  - c. Undertaking letter authorizing FCBL to forfeit the collateral should the bidder fail to pay the credit (Annex- 4)
  - d. Undertaking letter from a Guarantor (Annex-6)

**OFFICIAL USE ONLY**

Credit Officer's Name:

Auction Yard

Location: Recommendation for the approval of Credit Amount (Nu):

Date and signature of the Credit Officer:

**Remarks** by the Approving Authority:

Credit Amount (Nu):

Approving Authority (Please tick): ☐ RCMC ☐ CMC (Company Seal)Date and Signature of the Approving  
Authority (*Chairman of the Committee*):